

## Bradfield Scout Camp Site- Risk Assessment Form

Type of Assessment: **General camping site** Location: **Site wide**

Date assessed: Jun 2019

Date to be reviewed: Jun 2020

Assessed by: Arnaud Therin (Site Warden)

Hazard	Who might be harmed	Existing Controls	Severity 1-10	Likelihood 1-10	Rating (S*L)	What further action is required to control risk
Injury from climbing/ scrambling	All people on site	Campers are requested not to climb trees. Group leaders to give sound briefing. Only traverse wall and felled trees and be climbed on.	5	3	15	Group leaders to brief group
Bites from wildlife	All people on site	Campers made aware of risk from insect bites etc. Recommended to use insect repellent or keep covered up at dusk. If any bee or wasp nests are known to be on site the site warden will warn the group	5	6	30	Group leaders to brief group. Groups to have insect bite treatment within their first aid box
Toilet use	Children	Detail in the first night brief, the location of and use of toilets. Recognize that for a new Scout, getting up in the dark to go to the toilet can be a frightening experience. Encourage the PL's to take on the responsibility on the first couple of nights of escorting the younger scouts to the toilet during the night if required.	2	2	4	
Fires	Children/ leaders/ parents	<ul style="list-style-type: none"> <li>Only alter fires to be used for open fire cooking.</li> <li>Only the main camp fire pit to be used for camp fires. All groups on site to share camp fire facility</li> <li>Ash/part burnt wood to be well doused and put onto the main campfire pit on site.</li> </ul>	1	5	5	Group leaders to brief group
Use of toilet block	All people on site	<ul style="list-style-type: none"> <li>Be considerate and use facilities for what they are designed.</li> <li>No using toilet taps for drinking water.</li> <li>Turn off all taps and do not create spillages.</li> <li>Be considerate to other users and do not leave towels, debris, rubbish in public places.</li> </ul>				

Rating	0-10	11-20	21-40	41-60	61-80	81-100
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Camp Activity: Wide Game Trips, falls, collision, twisted ankle, broken ankle	Children/leaders	<ul style="list-style-type: none"> <li>Leader in charge to recce the site of the wide game and consider the light levels at the time of the game and the underfoot conditions. Wooded areas are particularly hazardous in low light levels.</li> <li>Are there other groups on the site? Are there houses nearby? Consider how the game might interfere with others and how others may interfere with the game.</li> <li>Clearly define the boundaries of the game and make sure they are understood.</li> <li>Consider the physical contact likely in the game and clearly define what is acceptable and what is not. Explain the consequences of unacceptable behaviour.</li> <li>Ensure the rules of the game are clearly understood by all those taking part.</li> <li>Ensure adequate supervision of the game. Do Scouts know where they can go to find a Leader if they need to?</li> <li>Consider stationing Leaders at 'bases' or places where physical contact might be most likely.</li> <li>Define and explain a signal to be used in case the game has to be stopped and explain where the Scouts need to go to when they hear the signal.</li> </ul>	3	3	9	
Camp fire		<ul style="list-style-type: none"> <li>Camp fire at designated spot of site</li> <li>Ensure there is a dedicated Fire Marshall who will take responsibility for the fire, including the construction, the lighting, the managing of the fire while alight and the safe extinguishing of the fire.</li> <li>Know exactly who is at the campfire and any</li> </ul>				
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		that are not. For instance, are some scouts in their tents / gone to bed etc?				
Accident / collision potential due to vehicular access to and egress from the site,	Vehicle occupants. Pedestrians. Visitors to campsite	<ul style="list-style-type: none"> <li>Suitable adults to supervise vehicular movement onto and off site and to control parking if necessary.</li> <li>Parents to only park in main car park and walk to camp pitch via designated foot paths</li> </ul>	5	4	20	Make sure parents know in advance where to drop off and pick up
Pedestrians being struck by moving vehicles	Anyone on site	<ul style="list-style-type: none"> <li>All traffic control personnel to wear high visibility tabards. Any vehicle movement to be no faster than walking pace</li> </ul>	5	4	20	
Vehicles getting stuck on site		<ul style="list-style-type: none"> <li>No vehicles allowed on grassed areas when it is raining or has rained recently</li> <li>Vehicles to stay on designated tracks</li> </ul>	2	6	12	
Gates and Fences:- Splinters from wood Injury from any barbed wire. Injury from gate mechanisms	Anybody on site but particularly young people.	<ul style="list-style-type: none"> <li>No climbing or playing on fences and gates.</li> <li>All gates to be kept shut when not in use.</li> <li>Keep to campsite and do not stray into farmer fields and other areas.</li> </ul>	2	5	10	Group leaders to brief group
Disposal of Personal Rubbish	Anyone on site and wildlife	<ul style="list-style-type: none"> <li>Ensure sharp items eg. tins are suitably disposed of. Use rubbish bins provided on site.</li> </ul>				
Dogs on site	Anyone on site and wildlife	<ul style="list-style-type: none"> <li>Dogs are not allowed on site</li> <li>Failure to comply - visitor will be asked to leave.</li> </ul>				
Waste	All participants	<ul style="list-style-type: none"> <li>Waste food to be placed into bin sacks and disposed of in site waste bins</li> <li>Wet waste to be drained and then put into bin sacks</li> </ul>				

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		<ul style="list-style-type: none"> <li>No food to be emptied into sinks nor toilets</li> </ul>				
Strangers accessing site	Anyone on site	<ul style="list-style-type: none"> <li>All groups are identified in booking confirmation pack.</li> <li>If a "stranger" is thought to be on site asked them politely what group they are with and if answer is not acceptable ask them to leave and then report to site warden</li> <li>Close main gates at night ( but do not lock as in an emergency getting the code could cause delay)</li> </ul>	2	8	16	Group leaders to brief all adults

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